



# Account Service Form

When complete please return to **Davis Funds, P.O. Box 8406, Boston, MA 02266-8406**. For overnight mail: **Davis Funds, 30 Dan Rd, Canton, MA 02021-2809**. For assistance please call **Investor Services at 1-800-279-0279**. Funds are available for purchase by U.S. Citizens or resident aliens only.

**TO ENSURE PROPER PROCESSING, PLEASE PRINT CLEARLY IN CAPITAL LETTERS USING BLACK INK**

## INSTRUCTIONS

Use this form to update your account options. All shareholders must sign in section J before changes can be made. **Some changes will require all shareholder signatures be certified with a 2000/Medallion Guarantee Stamp.** You can obtain a 2000/Medallion Guarantee Stamp from most banks, brokerage firms, or other financial institutions. If a request requires a 2000/Medallion Guarantee Stamp, it will not be valid if this stamp is missing or illegible. No other forms of signature verification will be accepted.

## A. ACCOUNT INFORMATION

Please indicate the Davis accounts you wish to update.

Fund Number \_\_\_\_\_ Account Number \_\_\_\_\_ Social Security Number or Tax Identification Number \_\_\_\_\_

Fund Number \_\_\_\_\_ Account Number \_\_\_\_\_ Daytime Telephone Number \_\_\_\_\_

## B. CHANGE OF ADDRESS

For security purposes, Davis Fund does not allow any redemptions via check to this new address within 30 days of the update. If you wish to have a check sent prior to the 30 day deadline, all shareholder signatures must be certified with a 2000/Medallion Guarantee Stamp.

**1. Residential Street Address:** \_\_\_\_\_ Suite/Apartment \_\_\_\_\_  
(Required-No PO Box) (Please complete number 2 if you wish your account correspondence to go to an address other than your residential address.)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**2. Mailing Address:** \_\_\_\_\_ Suite/Apartment \_\_\_\_\_  
(Optional) (You may use a P.O. Box as a mailing address)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## C. ELECTRONIC DELIVERY OF REGULATORY MAILINGS

To authorize Davis Funds, when permitted by law, to send statements and other important documents electronically (e.g. prospectus, quarterly statements, tax forms) please establish online account access and review the Edelivery Consent section of your online account. Your Edelivery elections can be changed at any time by returning to this section of your online account.

## D. REDUCED SALES CHARGE

**1. Rights of Accumulation (ROA)**- You may qualify for a reduced sales charge on Class A purchases if you already own Class A, B, or C shares of other Davis Funds, excluding shares in the Davis Government Money Market Fund. Please provide us with you account number(s) below so we can determine your eligibility

Account Number(s): \_\_\_\_\_

**2. Statement of Intent (SOI)** - You can reduce the sales charge you pay on Class A shares by investing a certain amount over a 13-month period. Please indicate the total amount you intend to invest over the next 13 months.

\$100,000      \$250,000      \$500,000      \$750,000      \$1,000,000

**3. Net Asset Value (NAV)** - I have read the prospectus and qualify for a complete waiver of the sales charge on Class A shares. Registered representatives may complete the Dealer Information section as proof of eligibility.

Reason for the NAV Privilege: \_\_\_\_\_

**E. DISTRIBUTION OPTIONS- Non-Retirement Accounts Only**

Please complete this section and section I, Banking Instructions, to send distributions via ACH to your bank account. **The ACH option requires all shareholder signatures be certified with a 2000/Medallion Guarantee Stamp**

**1. Dividends – Choose One**

Reinvest dividends in more shares of the same fund

Pay dividends by check to the address of record

Invest dividends in a different Davis Fund that I own

Fund Number \_\_\_\_\_

Account Number \_\_\_\_\_

Send dividends to my bank by way of Automated Clearing House (ACH)

**2. Capital Gains – Choose One**

Reinvest capital gains in more shares of the same fund

Pay capital gains by check to the address of record

Invest capital gains in a different Davis Fund that I own

Fund Number \_\_\_\_\_

Account Number \_\_\_\_\_

Send capital gains to my bank by way of Automated Clearing House (ACH)

**F. AUTOMATIC INVESTMENT PROGRAM (AIP)**

Please complete this section and section I, Banking Instructions, to add this option. Transactions will occur on the 15th of the month unless otherwise specified below. Each draft must be at least \$25.

**1. Invest into:**

\_\_\_\_\_ Fund Number \_\_\_\_\_ Account Number \_\_\_\_\_

**2. In the amount of:**

\$ \_\_\_\_\_  
Fixed dollar amount

**3. Start making investments:**

Upon receipt of this request or  Beginning in the month of \_\_\_\_\_

**4. Frequency of investments:**

All Months or  Jan  Feb  Mar  Apr  May  Jun  Jul  Aug  Sept  Oct  Nov  Dec

**5. Choose a day of the month:** \_\_\_\_\_

Important Notes for Retirement Accounts. Contributions can be credited for the prior year until April 15, only upon request. It is your responsibility to ensure that investments are coded properly and do not exceed your annual contribution limits. If you over contribute, the IRS may charge you a penalty. AIPs cannot be set up on SIMPLE or 403B Retirement Accounts.

**G. SYSTEMATIC WITHDRAWAL PROGRAM (SWP)- Non-Retirement Accounts Only**

Please complete this section and section I, Banking Instructions, to add this option. **The ACH option requires all shareholder signatures be certified with a 2000/Medallion Guarantee Stamp.** Transactions will occur on the 25th of the month unless otherwise specified below.

**1. Withdraw from:**

\_\_\_\_\_ Fund Number \_\_\_\_\_ Account Number \_\_\_\_\_

**2. In the amount of:**

\$ \_\_\_\_\_ or \_\_\_\_\_ or \_\_\_\_\_%  
Fixed dollar amount Fixed share amount Annual percentage

**3. Start making withdrawals:**

Upon receipt of this request or  Beginning in the month of \_\_\_\_\_

**4. Frequency of withdrawals:**

All Months or  Jan  Feb  Mar  Apr  May  Jun  Jul  Aug  Sept  Oct  Nov  Dec

**5. Choose a day of the month:** \_\_\_\_\_

**6. Delivery method:**

Mail check to the address of record.  
 Send proceeds to my bank by way of Automated Clearing House (ACH).

## H. THIRD PARTY INSTRUCTIONS

Please complete this section if you wish to send statements to a third party, authorize a third party to transact on your behalf, or authorize a third party to disclose information about you related to your account as described below.

Receive quarterly statements at the below address.

Conduct telephone transactions on my behalf – ***This option requires all shareholder signatures be certified with a 2000/Medallion Guarantee Stamp.***

Disclose information about me in order to confirm the specifics of my current contact information, health status, and the identity of any legal guardian, executor, trustee, or holding of a power of attorney in case Davis Funds is unable to reach me.

\_\_\_\_\_  
Name of Party

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code Email Address

## I. BANKING INSTRUCTIONS

Please complete this section if you wish to transfer funds electronically to and from your bank. **Any redemption option requires all shareholder signatures be certified with a 2000/Medallion Guarantee Stamp.**

\_\_\_\_\_  
Bank Account Registration

\_\_\_\_\_  
Name of Banking Institution

\_\_\_\_\_  
Telephone Number of Banking Institution

\_\_\_\_\_  
ACH Routing Number

\_\_\_\_\_  
Bank Account Number

\_\_\_\_\_  
WIRE Routing Number (If different than ACH routing number)

Please Indicate: Checking Savings

*Please tape a voided check here.*

***The Check must be imprinted with:  
The name of the Banking Institution  
Name of Bank Account Owners  
Address of Banking Institution  
Encoded Bank Account Number***

***Please Note: Starter checks or mutual fund/investment checks are not acceptable.  
If you do not have a personalized check please call Investor Services.***

**J. SIGNATURE(S)**

**This section must be signed by all shareholders.**

**By signing this Account Service form I/We certify that:**

- I/We are of legal age and capacity and are authorized to purchase shares.
- I/We have read the CURRENT prospectus of each fund that I/we are investing in and agree to be bound by its terms and conditions.
- I/We are responsible for reading the prospectus of any fund into which I/we exchange.
- I/We understand our mutual fund shares may be transferred to the appropriate state if no activity occurs, or if statements of my/our account activity prove undeliverable, within the time period specified by state law.
- I/We release Davis Funds and their agents and representatives from all liability and agree to indemnify them from all losses, damages or costs for acting in good faith in accordance with instructions, including telephone instructions, written instruction or internet transactions believed to be genuine. I/we agree to notify Davis Funds promptly in writing if any information on this form changes.
- By consenting to electronic delivery of documents I/we understand that when these documents are available I/we will receive an email notification that will contain a link to the Fund's website, where I/we will be able to view or download the updated document.
- I/We understand that if the account is registered as a custodianship or an entity (e.g. Trust, Corporation, Estate or UTMA/UGMA) that I/we must sign this authorization section with my/our full capacity (e.g. Custodian, Trustee, Officer, Executor, Etc.) whichever is appropriate.
- I have read **Third Party Instructions** and I am aware that I am able to designate a third party who is able to provide information about me in case you are not able to reach me.

\_\_\_\_\_  
Signature of Shareholder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Shareholder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Capacity if applicable (ie: Trustee, POA, Executor, etc)

\_\_\_\_\_  
Capacity if applicable (ie: Trustee, POA, Executor, etc)

*Place 2000/Medallion Guarantee Stamp Here\**

*Place 2000/Medallion Guarantee Stamp Here\**

**Please make sure a 2000/Medallion Guarantee Stamp is affixed next to all shareholder signatures when applicable. If you have any questions regarding 2000/Medallion Guarantee Programs, please call Investor Services.**

**K. CHECK WRITING PRIVILEGE- Class A Money Market, Non-Retirement Accounts Only**

This option allows you to write checks of \$250 or more on your Davis Money Market Class A account. ***This option requires all shareholder signatures, in section J, be certified with a 2000/Medallion Guarantee Stamp.***

By signing below you agree to add check writing to your Davis Money Market Class A Account.

Check here if all owners' signatures are required on checks. If this box is not checked, only one signature is required.

To apply a stop payment to a money market check, or to order new checks, please call Investor

Services. By signing below I/we understand:

1. Our Davis Series, Inc. Government Money Market Fund drafts are paid from an account of Davis Series, Inc. at State Street Bank and Trust Company ("State Street").
2. In connection with this account, we have the same rights and duties with respect to stop payment orders, "stale" drafts, unauthorized signatures, alterations, and unauthorized endorsements, as bank checking account customers do under Massachusetts Uniform Commercial Code. All notice with regard to these rights and duties must be given to the Fund

\_\_\_\_\_  
Printed Name of Shareowner (First, MI, Last)

\_\_\_\_\_  
Printed Name of Joint Shareowner (First, MI, Last)

\_\_\_\_\_  
Signature of Shareowner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Joint Shareowner

\_\_\_\_\_  
Date